



ST. ANNE'S CATHOLIC PRIMARY SCHOOL

Living and working as Jesus taught us

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Tuesday 23rd June 2020

Dear Parents/Carers,

School Reopening Information

I hope this letter finds you and your families well. I would like to provide you with some more information regarding the wider re-opening of our school to certain year groups.

As per previous correspondence and following the process of wider reopening set out by our Local Authority, we have been following that process. We have now got numbers for all these year groups and this week we will be reopening for Y6, Y1, Reception and Nursery for families who indicated that they wished for their children to return on a phased return.

From **Wednesday 24th June** onwards, we will begin to support the transition of **Year 6, Year 1, Reception and Nursery** back into St Anne's Catholic Primary School in addition to the children of **key workers and vulnerable pupils**. I would like to set out below how we intend to do this safely for pupils, staff and yourselves.

I am sure many parents/carers may wish to 'wait and see' how we can implement our plans. I understand this fully but please be aware that we are currently full in these year groups while following the Government's current advice, this may change in the weeks that follow. If you have already indicated via the survey that you would like your child to attend we have included your child in our numbers. Currently we can only cater for 90 children on site due to government restrictions and staffing levels. **My apologies for the length of this letter but it is important you read each section thoroughly.**

The School Day

The timings of the school day will be staggered to ensure we can maintain social distancing on arrival and exit from the school. The table below sets out the timings of the school day under the current circumstances **please be on time!**

Date commencing	Group	Start Time	Finish Time	Bubble Base
23.6.20	Key worker/vulnerable pupils (POD)	8.40am	3.00pm	Year 3 and Y3/4 unit
24.6.20	Y6 Children	9:00am	1:45pm	Y5, Y6 and Y6/5
25.6.20	Y1 Children	9:15am	1:15pm	Ladybirds and Bumblebees
26.6.20	Reception and Nursery	9:30am	1:30pm	Reception and Nursery Unit

Drop off / Pick Up and Public Transport

As you can see from the timings of the day, we have staggered these to ensure social distancing can be maintained. We are asking all parents and carers when 'dropping off' and 'picking up' to leave their child's bubble entrance and to leave our site via the exit to Blacklow Brow, as a one way system will be in operation.

If you are using public transport, please ensure you and your child are fully aware of the guidance for the use of public transport. You should only use public transport if you cannot drive, walk or cycle to school.

If you have children in different Year Groups attending school, but have different start and finish times, please drop them off for the earlier start time. All staff will be available in bubbles from 8.40am. In terms of collection; siblings will need to leave together at the earlier finish time. Please let a member of staff know if you will be collecting children earlier than the designated collection time.

Please can I politely remind all parents and carers to observe the social distancing measures at all times and be patient with each other and staff as this is new for everyone. You should not gather outside the school gates after dropping off or picking up.

Uniform

Students will **NOT** be expected to wear uniform. This decision has been taken to reduce the chance of infection from clothes and we appreciate that daily washing of uniform might not always be practical. Also, given the time of year, it would not be appropriate for parents to incur costs of purchasing additional summer uniform. However if you would like your child to wear their summer uniform which is cleaned daily this is acceptable too.

Class Bubble & Sizes

We are working on the premise of having 'class bubbles'. This means that all children will be taught in Bubbles, in groups of between 5 and 11 pupils. These Bubbles will have the same teacher and teaching assistants throughout the day / week as far as is reasonably practical. They will have their own classroom, table, toilets and equipment to ensure we reduce the risk of infection.

Bubbles will have their own designated area of the playground and they will be able to 'play / socialise' with members of their class bubble only. Staff will take every reasonable step to ensure children are adhering to these bubbles and social distancing measures. These groups will not be changed as children will not be allowed to mix between groups.

Children may not be with their usual class teacher, as classes are split and groups of children and adults will have to remain with the same groups.

Learning

I know you appreciate, this is a very complex and challenging situation for all concerned and it is only to be expected that learning will be different. Staff will provide a range of activities and learning to suit the needs of their groups, based upon our school's long-term curriculum plans and The National Curriculum / EYFS guidance. Literacy Counts and

White Rose

Maths



will form the basis of English and Maths learning. This will also be provided for children at home too.

The wider curriculum will focus on wellbeing and fitness and where appropriate early reading and phonics. There will be a daily check in with all our children - a great opportunity to develop speaking and listening. PSHE and PE will take place too.

Outdoor learning will safely take place as much as possible, weather permitting. All Bubbles have their own allocated outdoor space, which can be used for as much as the day as the individual teacher sees fit.

We will provide each pupil with their own pack of equipment, which should not be shared with any other pupils; staff will reinforce this with children at regular intervals. Learning materials, including reading books that are used in school, will not be sent home with children during this time.

Toilet Facilities

We have planned carefully to ensure each Bubble has access to their own toilet area. There will be soap, hot running water and paper towels available in all toilets and pupils will be encouraged to wash their hands regularly. There is also hand sanitiser in the different areas.

Signage

We will increase the signage around the school to remind all children to wash their hands regularly and this will be built into the day for children. We will ensure that we demarcate appropriate distancing when children access different areas.

Lunch, Break Time & Food and Drink

A packed lunch will be provided for children who require it in school. This will be brought by a member of staff to their classroom to ensure that we limit infection by keeping multiple children from entering the dining hall. Lunch will be eaten with children's bubbles or outside, weather permitting.

You may wish to send your child(ren) with their own packed lunch. Please advise them that this should not be shared with anyone. Children will keep their packed lunch under their desk in their bubble. It is also advisable that children bring in their own drinks bottle (clearly labelled and filled with water). Please put packed lunches into plastic bags that can be thrown away after the children have eaten.

Support for students with SEND

We will work with families and children to provide the best possible support for children with SEND and make reasonable adjustments as necessary to ensure the safety of children and staff. Should any parents and carers wish to discuss this in detail please contact sen@stannesprimaryknowsley.co.uk

Cleaning Considerations & Movement around the site

We have worked very closely with our cleaning provider to ensure regular cleaning has and will take place as it has done so far. In addition to this, extra cleaning will take place throughout the day. We will ensure there are enough tissues, hand sanitiser and bins with closed lids in Bubbles to keep everyone as safe as possible.



We have moved soft furnishings and certain toys out of classrooms; activities will be carefully planned.

Windows and doors (not fire doors) in school will be 'wedged open' to ensure staff and pupils do not need to touch door handles and this will also allow for us to put in place a 'one way' system of movement around the school, if children are required to move away from their Bubble for any reason.

Behaviour

We will continue to follow our behaviour policy and ensure that our school rules of "ready, respectful and safe" are adhered to. Nevermore have these principles been more important. It is critical, as always, children cooperate with staff and follow instructions for the safety and well-being of everyone. Any behaviour that might put others in danger will not be tolerated and appropriate sanctions will be put in place.

First Aid & Medication

Students that require first aid will still be able to access this and additional PPE will be provided to the designated first aiders. If your child takes regular medication, please let our staff know.

Pastoral Support for Well-Being and Mental Health

We are aware of the importance of pastoral support for pupils and have planned in daily opportunities for children to talk about how they are feeling, to enable staff to intervene where necessary. It is important to recognise that while 'getting back to normal' is important and will be reassuring for many, some may struggle with this and we will consider how to support children back into school.

All children will have missed the routine of school, seeing their friends, and being supported by their teachers and other adults in the school. Therefore, we will provide opportunities for children to talk about their experiences of the past few weeks.

Home Learning

Home learning for all other year groups will continue. Work will be available via Seesaw and through our school website and other social media sources. Keep in touch with your child's teacher through Seesaw. More information on home learning will be sent out this week.

Key Worker Children

Key Worker and vulnerable children will continue to be catered for as childcare but will be based in the Y4/3 and Y3 unit.

Visitors and Guidance on accessing the school Reception Desk

There will be no parents and carers meetings on-site during this period and we will limit external visitors to the school during school hours.

Only one person in an emergency will be allowed into the main office and signage will ensure this is clear to visitors. Please can all correspondence be through phone calls and emails at this time.



As always, we will continue to use our school app, social media and school website to communicate any updates with you. These are listed below.

Website: www.stannesprimaryknowsley.co.uk

Twitter: @StAnnesKnowsley

I hope this letter has served as a clear indication of what we will endeavour to put in place as control measures to minimise risks but this will not mean that risks can be removed altogether. Parents/carers who decide not to send their child back to school until September will not receive any penalty or fine.

More information has been included with this letter. **Please read and discuss these with your children and sign and return them to school on the day your child returns.**

Finally, I would once again like to take this opportunity to thank you wholeheartedly for your understanding and ongoing support in helping us to manage this unprecedented situation.

Yours sincerely,

Mr L Anderson

Head Teacher

