

Coronavirus (COVID-19): risk assessment (March 2022)

This is to ensure the risks from coronavirus (COVID-19) continue to be managed effectively to help protect our staff, pupils, and the rest of our school community during step 4 of the roadmap out of lockdown.

We will regularly review and update our risk assessments, treating them as 'living documents'. Staff are made aware of this and this is communicated to parents/carers.

Our Risk Assessment considers the measures outlined in the DfE's '[Actions for schools during the coronavirus outbreak](#)' and the '[Health and safety: responsibilities and duties for schools](#)' to inform decisions on what control measures should be implemented. The risk assessment below has been created in line with DfE guidance regarding how we should operate with full provision.

Please note that this risk assessment has been created in line with the current government guidance.

As of February 2022 Latest Government Guidance School's Operational Guidance:

Face coverings

Face coverings are no longer advised for pupils, staff and visitors in classrooms or communal areas. Staff and pupils should follow wider advice on face coverings outside of school, including on transport to and from school

School Will:

1. Ensure good hygiene for everyone.
2. Maintain appropriate cleaning regimes.
3. Keep occupied spaces well ventilated.
4. Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19

Risk assessment updated 4/1/22 and sent to all staff this has been updated also in January and 24/1/2022 and 13/3/22

School staff will still wear face coverings in communal areas until SLT feel it is safe to remove this. This was updated and communicated to staff on 7/3/22. This is now personal choice for staff

St. Anne's Catholic Primary School

Assessment conducted by: Mr L Anderson	Job title: Head Teacher	Covered by this assessment:
Date of assessment: 31 8 21 updated regularly	Review interval: 18/11/21 28/11/21 20/12/21 4/1/22 24/1/22 13/3/22	Date of next review: April 2022
Related documents		
<u>Coronavirus (COVID-19): Full Opening Plan, Coronavirus (COVID-19): Contingency Plan or Outbreak Management Plan, , Infection Control Policy, Coronavirus (COVID-19): Ill Health and Infectious Disease Risk Assessment, First Aid Policy, Health and Safety Policy, COSHH Policy, Administering Medication Policy, Child Protection and Safeguarding Policy, Staff Wellbeing Policy, , Attendance and Absence Policy,</u>		

Risk rating		Likelihood of occurrence		
		Probable	Possible	Remote
Likely impact	Major Causes major physical injury, harm or ill health.	High (H)	H	Medium (M)
	Severe Causes physical injury or illness requiring first aid.	H	M	Low (L)
	Minor Causes physical or emotional discomfort.	M	L	L

Please note: This risk assessment is a live document which is reviewed and updated in line with changes to government guidance and public health advice. Staff and their health and safety representatives will be notified of any changes to this risk assessment.

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
Awareness of policies and procedures	<u>H</u>	<ul style="list-style-type: none"> All staff and volunteers are aware of all relevant policies and procedures, including, but not limited to, the following: <ul style="list-style-type: none"> <u>Health and Safety Policy</u> <u>Infection Control Policy</u> <u>First Aid Policy</u> <u>Relationships and Behaviour Policy</u> Pupils are supported to understand and follow the relevant school policies and procedures, including, but not limited to, the following: <ul style="list-style-type: none"> <u>Health and Safety Policy</u> <u>Infection Control Policy</u> <u>Relationships and Behaviour Policy</u> All staff have regard to all relevant guidance and legislation including, but not limited to, the following: <ul style="list-style-type: none"> The Health Protection (Notification) Regulations 2010 The Reporting of Injuries, Diseases and Dangerous Occurrences Regulations (RIDDOR) 2013 Public Health England (PHE) (2017) 'Health protection in schools and other childcare facilities' DfE (2021) 'Schools coronavirus (COVID-19) operational guidance (applies from step 4)' DfE (2021) 'Use of PPE in education, childcare and children's social care' Staff receive any necessary training on measures that have been implemented that are relevant to their role, e.g. infection control and pupil wellbeing. The school keeps up-to-date with advice issued by, but not limited to, the following: <ul style="list-style-type: none"> DfE NHS PHE Department of Health and Social Care The school's local health protection team (HPT) 	<u>Y</u>	<u>Headteacher</u>	<u>15/9/21</u>	<u>M</u>

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> All staff, volunteers, parents, pupils, visitors and contractors are made aware of relevant infection control and other measures in place via email/app, particularly any changes to processes to allow for the full opening of the school. Pupils are made aware of the measures that are in place, e.g. infection control and behaviour expectations, via various methods, including visual aids around the school and reminders from staff. The SBM conducts a review of all supplier and contractor arrangements to ensure they are appropriate for the school's current operations. The SLT reviews relevant school policies to ensure they account for new provisions. 				
Contact with potential or confirmed coronavirus cases	H	<ul style="list-style-type: none"> Pupils, staff and other adults do not enter the school premises if: <ul style="list-style-type: none"> They have any symptoms of coronavirus. They have tested positive for coronavirus in the last 5 days. They are required to quarantine having recently visited countries outside the Common Travel Area. Parents are informed via letter/newsletter/phonecall not to bring their children onto the school premises if they show symptoms of, or have tested positive for, coronavirus. Staff are informed of the symptoms of possible coronavirus infection, e.g. a cough, loss or change in sense of smell or taste, and a high temperature, and are kept up-to-date with national guidance about the signs, symptoms and transmission of coronavirus. Staff, parents, pupils and visitors are informed of the national guidance regarding COVID-19, including that if they are required to stay at home (isolate), this must be for a full 5 days from the start of their symptoms, or the date of their positive test if they did not have symptoms. When they produce two negative LFT tests. 	Y	HT/SBM	MAR 22	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> Instances of staff, pupils, visitors and volunteers displaying symptoms of coronavirus are managed in line with local and national guidance and the <u>Infection Control Policy</u>. Pupils and parents are made aware that staff and students over the age of 18 should follow the same government guidance as those under 18 until four months after their 18th birthday, at which point they will begin to follow the same rules as adults. This time should be used to ensure they are vaccinated if possible. If anyone in the school develops coronavirus symptoms while at school, they are: <ul style="list-style-type: none"> Sent home. Advised to follow the guidance Pupils being sent home after displaying symptoms who are awaiting collection by a parent are moved to a room (LM's) where they can be isolated behind a closed door, with an open door for ventilation where possible. If it is not possible to isolate the pupil, they are moved to an area which is at least two metres away from others. If required, a member of staff supervises the pupil. Where contact with a pupil's parents cannot be made, appropriate procedures are followed in accordance with those outlined in government guidance and the <u>Infection Control Policy</u>. Symptomatic individuals who are sent home are advised to not use public transport to get home. If the pupil needs to use the toilet while awaiting collection, they use the men's/disabled toilet if possible. This is cleaned and disinfected using standard cleaning products before being used by anyone else. Emergency assistance is called immediately if the pupil's symptoms worsen and they require further medical care. PPE is worn by supervising staff if direct personal care is needed and they cannot maintain a distance of two metres. 				

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		<ul style="list-style-type: none"> Anyone who comes into contact with a symptomatic individual washes their hands thoroughly for 20 seconds with soap and running warm water or hand sanitiser. The area around the symptomatic individual is cleaned after they have left the premises. Staff members who have helped someone with symptoms and any pupils who have been in close contact with them are informed. The school does not routinely take the temperature of pupils. The school can refuse to admit a pupil who is displaying symptoms of coronavirus where their parents are insisting their child attends if, in its reasonable judgement, the pupil poses a risk of infection to other members of the school community. 				
Face coverings	M	<ul style="list-style-type: none"> In the event of a school or local outbreak, the school adheres to advice from a director of health that may include bringing back face coverings temporarily in communal areas and classrooms for staff, pupils and visitors. In the event that the school must return to using face coverings, the school remains sensitive to the fact that some people are less able to wear face coverings and that the reasons for this may not be visible to others. Transparent face coverings, which may assist communication with someone who relies on lip reading, clear sound or facial expressions to communicate, are worn where appropriate. Face visors or shields are not worn as an equivalent alternative to face coverings; however, they can be worn by those exempt from wearing face coverings. Face visors or shields are only used after carrying out a risk assessment for the specific situation and always be cleaned appropriately. 	H	All adults	Ongoing	M
PPE	H	<ul style="list-style-type: none"> PPE is distributed to staff who provide intimate care for pupils and for cases where a pupil becomes unwell with symptoms of coronavirus whilst in school and a distance of two metres cannot be maintained. 	Y	All adults	Ongoing	L

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> Additional risk assessments are conducted on a case-by-case basis to determine whether staff require PPE to carry out other tasks and duties. When working with pupils who cough, spit or vomit but do not have coronavirus symptoms, staff only wear PPE that would routinely be worn. Used PPE is disposed of properly using bins provided around the school. Staff and pupils are told not to use recycling bins for the disposing of PPE. 				
Hand cleaning and respiratory hygiene	H	<ul style="list-style-type: none"> Staff, pupils, visitors and contractors are informed that enhanced hygiene practices are in place. Handwashing facilities are provided for individuals to wash their hands regularly and at the following intervals: <ul style="list-style-type: none"> - Arrival at school - Return from breaks - A change in rooms - Before and after eating There is an adequate amount of handwashing stations, which are kept well-supplied with soap and running water or hand sanitiser. Adequate amounts of tissues and bins are available in the relevant areas. Skin-friendly sanitising wipes are used as an alternative for pupils who are at risk of ingesting hand sanitiser, where appropriate. Visual aids are displayed throughout the school reminding pupils to wash their hands regularly and follow the 'catch it, bin it, kill it' approach. A plan is created to assimilate the hand-washing routine and 'catch it, bin it, kill it' approach into school culture, supplemented by behaviour expectations and communication around the importance of the measures. 	Y	Adults	Ongoing	L

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> Pupils are supervised, where appropriate, when using hand sanitiser to ensure they do not ingest any. Pupils are instructed to cough or sneeze into their inner elbow and use a tissue to cover their mouths and noses where possible, disposing of the tissue in lidded bins. Pupils wash their hands after they have coughed or sneezed. Younger pupils and those with complex needs are supported to ensure they adopt good hand cleaning and respiratory hygiene practices. Individual risk assessments are conducted for pupils with complex needs who struggle to maintain good respiratory hygiene. 				
Cleaning	H	<ul style="list-style-type: none"> The school maintains an appropriate cleaning schedule which includes the regular cleaning of areas and equipment. There is a particular focus on frequently touched surfaces. The site manager implements a cleaning schedule that ensures cleaning is generally enhanced and includes: The necessary areas of the school are deep cleaned with suitable cleaning agents and in line with the COSHH Policy. All areas that have been cleaned are checked to ensure they are safe to occupy, e.g. there are no slip hazards and any harmful substances have been removed. All areas that remain temporarily closed, or partially closed for cleaning or infection control purposes, are clearly signposted. Adequate amounts of suitable cleaning agents are available. PPE is available to members of staff who require it to carry out cleaning safely. 	Y	SM SBM Cleaning Staff	Ongoing	L
Social distancing	M	<ul style="list-style-type: none"> Social Distancing update is shared with all relevant members of the school community and adhered to where required e.g. around a symptomatic individual. Staff and pupils are informed they no longer need to adhere to social distancing measures in school unless directed but staff advised to keep distance while teaching from the front. 	Y	All staff	Ongoing	L

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		<ul style="list-style-type: none"> Pupils are informed they no longer need to be separated into bubbles in school. In the event of a school or local outbreak, the school adheres to the advice of a director of public health, which may include returning to social distancing measures, including pupil bubbles, temporarily. 				
Resources	M	<ul style="list-style-type: none"> Pupils bring essential items to school each day, e.g. lunch boxes, hats, coats, books, stationery and mobile phones. Pupils are permitted to bring bags to school. 	Y	School Community adults children	Ongoing	L
Ventilation and heating	H	<ul style="list-style-type: none"> Staff and pupils are aware that enhanced ventilation is in place. The site manager checks that all ventilation systems, including fume extraction systems, are in working order in accordance with manufacturer's recommendations, and that there are no blockages present in external or internal vents. All ventilation systems remain energised in normal operating mode. Where mechanical ventilation is used, recirculatory systems are adjusted to full fresh air where possible. Ventilation to chemical stores remains operational. Windows of occupied rooms are open. In cold weather, where this causes issues with thermal comfort, the following mitigations are put in place where possible: <ul style="list-style-type: none"> Classrooms are rearranged to minimise the discomfort caused by draughts from open windows, e.g. by moving desks and chairs High level windows are opened in preference to low level to reduce draughts Ventilation is increased while the space is unoccupied, e.g. during break- and lunchtimes The relevant staff adjust any thermostats to heat internal spaces and water, ensuring a suitable stable temperature is maintained. 	Y	All staff	Ongoing	M

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		<ul style="list-style-type: none"> Where heating has been switched off or energy supplies for heating have been isolated, a suitably trained individual switches them back on, as required. Each classroom has a monitor 				
Fire safety	H	<ul style="list-style-type: none"> A suitably trained individual ensures that all fire detection, alarm system, fire extinguisher and sprinkler checks are up-to-date. The <u>fire safety officer</u> and <u>headteacher</u> ensure that the fire management plan and fire safety risk assessment are up-to-date and applicable to any changes in people movement or access, e.g. if parts of the school remain temporarily closed. 	Y	HT SBM SM	April 22	M
Testing	H	<ul style="list-style-type: none"> All testing is carried out in line with the <u>Coronavirus (COVID-19): Asymptomatic Testing</u> It is made clear that testing is voluntary. Individuals not undergoing testing attend school in line with normal school arrangements. Pupils do not undergo testing. Individuals with negative test results continue to attend school unless they have been advised by NHS Test and Trace or another health professional to stay at home. Individuals who test positive using an LFD – follow guidelines Testing kits are stored indoors between a temperature of 2 to 30°C. 	Y	All adults	Ongoing	M
NHS Test and trace**	H	<ul style="list-style-type: none"> The school makes staff aware that is not responsible for Test and Trace contacting. This will be taken over by the NHS Test and Trace service. The school makes staff aware that the NHS Test and Trace service will inform staff and pupils if they have been in close contact with a positive case of coronavirus and may advise them to take a PCR test. The school continues to work with local HPTs in the event of a school or local outbreak. 	Y	All staff	Ongoing	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> Staff members and parents are informed that they will need to engage with the NHS Test and Trace programme if they are contacted, meaning they need to be ready and willing to: <ul style="list-style-type: none"> Book a PCR test if they (or their child) display symptoms. Provide details of anyone they (or their child) have been in close contact with if they were to test positive for coronavirus or are asked by NHS Test and Trace. Take a test if they have been in close contact with someone who develops coronavirus symptoms or someone who tests positive. Self-isolate if they display symptoms or produce a positive test. Regularly take a LFD test Anyone in school who displays symptoms is encouraged to get a PCR test. If the school believes a symptomatic individual may face barriers to accessing a PCR test elsewhere, the school provides them with a PCR test. PCR tests stored on the school site are stored securely at ambient room temperature (5 to 22°C). The school considers offering a symptomatic staff member a PCR test if they cannot otherwise access testing quickly and if the individual is vital to the running of the school. PCR tests are delivered safely and with due regard for transmission risk. If an individual tests negative, they feel well and no longer have coronavirus symptoms, they follow government advice: <ul style="list-style-type: none"> They were not told to self-isolate for 5-10 days from the day after contact with the individual who tested positive by NHS Test and Trace. They produce a negative LFD test on day 5 and 24 hours later on day 6. They feel well. 				

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		<ul style="list-style-type: none"> If an individual tests positive, they are required to follow government guidelines (for at least 5-10 days from the onset of symptoms and then return to school only if they do not have symptoms other than a cough, or loss of or change in their sense of smell or taste. Other members of their household are not required to self-isolate but encouraged to take regular LFTs). Individuals who test positive are encouraged to report the result on the NHS Test and Trace app. If a pupil receives notification to self-isolate, the school ensures appropriate arrangements are in place for the pupil to self-isolate when they are directed to, and begin remote learning. If a member of staff receives notification that they need to self-isolate, the school will consider the action that needs to be taken to ensure continuity of education. Individuals are made aware that they are not required to self-isolate if they live in the same household or are a close contact of someone with coronavirus, and any of the following apply: <ul style="list-style-type: none"> They are fully vaccinated. They are below the age of 18 years and 6 months. They have taken part in or are currently part of an approved vaccine trial. They are not able to get vaccinated for medical reasons. Pupils under 18 and 6 months that have been identified as a close contact are made aware that they should continue to attend school as normal. 				
Confirmed cases of coronavirus	H	<ul style="list-style-type: none"> Parents are informed, via letter, of how the school responds to confirmed cases of coronavirus (March). Regular updates as from government guidelines in January, February, March 2022 Where an individual in the school community tests positive for coronavirus, the school follows public health advice and the Head Teacher contacts the LA's dedicated advice service immediately. 	Y	All staff	Ongoing	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> Individuals who have tested positive for coronavirus are aware that they do not need to self-isolate however they should follow the government guidelines: after 5 days rather than 10 if they have negative LFD tests on days 5 and 6 (24 hours apart tests) and no longer have a high temperature. These individuals may return to school from day 6 if two negative tests are returned. The school works with the DfE's dedicated coronavirus advice service (or local HPT if the case is escalated) to carry out a rapid risk assessment and identify appropriate next steps. Household members of individuals who develop symptoms or test positive do not need to self-isolate but take regular LFTs if they do not have symptoms. Household members of close contacts of positive or symptomatic individuals do not self-isolate unless they, or the close contact, develop symptoms or test positive. Where required, all parents and staff are informed of the confirmed case; however, the name of the individual is not shared. If the school has confirmed cases, or an overall rise in sickness absence where coronavirus is suspected, the school continues to work with the LA's dedicated coronavirus advice service (or local HPT if the case is escalated). 				
Attendance	H	<ul style="list-style-type: none"> The school informs parents and pupils that attendance is mandatory for all pupils (Sep 21, Nov 21, Dec 21, Jan 22, March 22). Parents are informed that the usual rules on school attendance apply – this means parents have a duty to ensure that their child attends regularly. The attendance register is taken as normal and absences are followed up, in line with the <u>Attendance Policy</u>. Where a pupil is unable to attend the site because they are complying with clinical and/or public health advice, they are offered access to remote education immediately. 	Y	HT LM SBM	Ongoing	L

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> Any concerns from staff, parents and pupils about being on the school site are discussed between appropriate individuals. Pupils who are reluctant or anxious to attend school are identified and relevant staff members develop plans to reengage these pupils. Staff and pupils who have returned to the UK from foreign countries within the last month complete the necessary quarantine period, as outlined in the government's guidance, before attending school. The school works with the LA to engage with families who are abroad to understand the pupils' circumstances and their plans to return. The school will encourage families to return where they are able to, emphasising the benefits of regular school attendance and reminding them that school attendance is mandatory. Where possible, remote education will be provided for pupils who are abroad, and facing challenges to return due to coronavirus-related travel restrictions, for the period they are abroad. 				
Protecting clinically vulnerable individuals	H	<ul style="list-style-type: none"> Clinically vulnerable and clinically extremely vulnerable (CEV) pupils are supported to attend on-site provision. Pupils who live with someone who is CEV continue to attend school as normal. All CEV pupils attend the school unless they have been advised by their GP or clinician not to attend. The relevant staff liaise with the parents of pupils who are deemed more vulnerable to infection and discuss their concerns and the infection control measures in place at the school. The school collaborates with the LA to ensure that alternative arrangements for CEV pupils are in place are in place to prepare for the event that the school site is required to close. If CEV pupils are self-isolating and cannot attend on-site provision, procedures are put in place to maintain contact and make sure their parents know that the decision not to attend can be revisited at any time.. 	Y	HT, SBM Staff	Ongoing	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> Line managers hold discussions with staff who are deemed more vulnerable to infection and discuss their concerns and the infection control measures in place at the school. The SLT considers requests made by staff who wish to make changes to their working environment or working hours in the interest of health and safety. The headteacher ensures that the school can be adequately and safely staffed. A separate risk assessment is carried out for pregnant staff. The school follows the relevant specific guidance for pregnant employees. Pregnant staff of any gestation are not required to continue working on site if this is not supported by the separate risk assessment. Staff who are 28 weeks pregnant and beyond, or are pregnant and have an underlying health condition that puts them at a greater risk of severe illness from coronavirus at any gestation, are supported to take a more precautionary approach. The school ensures pregnant staff are able to adhere to any active national guidance on social distancing and/or advice for pregnant women considered to be clinically extremely vulnerable. The school encourages staff to get vaccinated if possible, and enables these staff members to attend booked vaccination appointments, even during term time. 				
Workforce	H	<ul style="list-style-type: none"> Appropriate support for pupils with SEND remains in place. Line managers discuss and agree any proposed changes in role or responsibility with members of staff. The headteacher ensures safe staffing ratios are met and that all staff have the relevant training to undertake their roles. If there are concerns about staffing capacity, the headteacher talks to the LA link. Arrangements are made to enable specialists, therapists, clinicians and other support staff for pupils with SEND to continue to provide interventions as usual. 	Y	HT SEN LEAD	Ongoing	M

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		<ul style="list-style-type: none"> The school continues its recruitment processes as normal. 				
Transport	H	<ul style="list-style-type: none"> In the event of a school or local outbreak, the headteacher speaks to the school's LA or transport provider to assess the approach to dedicated school transport they are adopting. Pupils do not board home to school transport if they, or a member of their household, has a positive test result or symptoms of coronavirus. The school liaises with the LA and other transport providers to ensure they are adopting COVID-secure protocols, and requests a copy of their risk assessment, where relevant. Pupils are advised to clean their hands before boarding transport Cleaning of vehicles is carried out regularly. Fresh air through ventilation is be maximised, particularly through opening windows and ceiling vents. Face coverings are recommended and expected to be worn in enclosed and crowded places – this includes on public and dedicated school transport where the school encourages the use of face coverings. 	Y	HT SBM	Ongoing	M
Catering	H	<ul style="list-style-type: none"> The school's kitchen is fully open and operates within usual legal requirements. The SBM liaises with catering providers to ensure the kitchens can remain fully open and food is prepared and delivered in line with government's 'Guidance for food businesses on coronavirus (COVID-19)'. FSM or food parcels are provided for eligible pupils who are not attending school during term time where they: <ul style="list-style-type: none"> Are unwell with Covid-19. Have symptoms or a positive test result. Are not attending as a result of local restrictions advised by the government. 	Y	SBM HT LM	Ongoing	L

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Remote learning	H	<ul style="list-style-type: none"> While attendance is mandatory, remote learning is provided for pupils who are following clinical or government guidance to stay at home, e.g. where they are self-isolating. All such pupils not physically unwell are given access to remote education as soon as reasonably practicable. The headteacher ensures that pupils taught remotely in KS1 are set work that as a minimum covers three hours a day on average, and ensures that pupils taught remotely in KS2 are set work that as a minimum covers four hours a day. Teaching staff deliver all remote education in line with the expectations set out in the Pupil Remote Learning Policy. The headteacher ensures that all teaching staff understand these expectations and know how to seek help if they feel unable to meet them. 	Y	HT	Ongoing	M
Uniform	H	<ul style="list-style-type: none"> The usual rules on school uniform apply; however, the school takes a mindful and considerate approach to non-compliance. Expectations of uniform are communicated to pupils and parents (Newsletter). To mitigate thermal discomfort caused by increased ventilation, pupils are able to wear additional, suitable indoor items of clothing in addition to their usual uniform – where this occurs, no additional financial pressure is placed on parents. 	Y	Staff	Ongoing	L
Educational visits	H	<ul style="list-style-type: none"> Educational visits will be conducted in line with the government's roadmap. This includes system of controls and the COVID-secure measures in place at the destination. A full and thorough risk assessment is made in relation to all educational visits to ensure they can be undertaken safely. The school ensures it is prepared to carry out domestic day trips and residential trips. 	Y	Staff HT	Ongoing	M

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		<ul style="list-style-type: none"> The schools makes staff, pupils and parents aware that international travel can resume from the start of the Autumn term 2021; this includes trips that were postponed and organising new trips for the future. Pupils are allowed on trips to outdoor public places and do not need to be restricted to limits on gatherings, provided: <ul style="list-style-type: none"> It is for the purpose of childcare. The EYFS staff:child ratios are maintained. A risk assessment is conducted in advance – logged on Evolve. Good hygiene is maintained throughout. Thorough handwashing happens before and after the trip. The trip is carried out in line with relevant local or national coronavirus guidance. Appropriate insurance arrangements are in place. The school ensures that it has adequate travel insurance and discusses any questions about cover with its insurance provider. The school follows the guidelines relevant to trips to indoor spaces. Once inside: <ul style="list-style-type: none"> Staff are to remain with the pupils in the group. Pupils and staff should wash hands thoroughly on arrival and before leaving. 				
Extracurricular activities and wraparound provision	H	<ul style="list-style-type: none"> The school works to provide all before- and after-school educational activities and wraparound childcare for all pupils. Parents are advised of the provision available and that they should limit the use of multiple out-of-school settings providers where appropriate. The headteacher makes sure external providers of wraparound care who use the school premises have considered the relevant government guidance for their sector and have put in place the appropriate protective measures. 	Y	HT	Ongoing ½ Termly	M

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		<ul style="list-style-type: none"> Wraparound provisions are run in line with the current government guidance i.e. are Covid secure. Parents are able to access wraparound and extracurricular provision for their children, without any restrictions on the reasons for which they may attend. 				
Curriculum	H	<ul style="list-style-type: none"> All pupils are given the support required to make good progress. Relevant staff members discuss how the government's curriculum expectations can be met and ensure this is communicated across the school. The government's catch-up funding is utilised to ensure pupils receive the support they need to catch-up on learning lost due to the coronavirus pandemic (2021-2022 Academic Mentors). The music lead ensures staff and pupils are aware that there is evidence to suggest that singing and playing wind and brass instruments increases the risk of coronavirus transmission due to the cumulative aerosol transmission – Music lead advises staff to remind children to clean musical instruments The drama lead ensures the relevant protective measures are in place to minimise the risk of coronavirus transmission, e.g. limiting the sizes of groups. The headteacher ensures a Dance Risk Assessment is conducted that ensures protective measures are in place to minimise the risk of coronavirus transmission, e.g. not allowing contact dancing. The school only permits team sports on the list in the Department for Digital, Culture, Media & Sport's (DCMS) team sport guidance. Sports equipment is clean. School swimming and water safety lessons are conducted in line with Swim England's guidance and Volair. Outdoor sports are prioritised where possible. 	Y	DHT AHT CT ML - DL	Ongoing	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> Large indoor spaces with maximised natural ventilation flows, e.g. through opening windows and doors, are used where outdoor sports are not possible. Staff overseeing indoor sports pay scrupulous attention to cleaning and hygiene. Staff are made aware that social distancing in sports is not required unless directed. Measures are in place to minimise the risk of transmission in changing rooms, in line with DCMS guidance. External facilities are used in line with government guidance, including travel to and from those facilities. The school works with external coaches, clubs and organisations for curricular and extracurricular activities and considers how such arrangements operate within the school's wider protective measures. Competitions between different schools, whether indoor or outdoor, can take place in line with government guidance. 				
Behaviour expectations	H	<ul style="list-style-type: none"> The school's Relationships and <u>Behaviour Policy</u> sets out behaviour expectations for pupils and is updated in line with new rules and measures. Expectations are communicated clearly to staff, pupils and parents. Pupils who are struggling to reengage with school are supported appropriately. 	Y	All staff School Council	Ongoing	L
Wellbeing	H	<ul style="list-style-type: none"> The SLT nominates a lead member of staff to receive training as part of the Wellbeing for Education Return programme, who can then disseminate the learning and practice to staff and pupils within the school. Staff are vigilant in discerning pupil mental health and report any concerns to the <u>well being team</u> The school provides opportunities for pupils to talk about their mental health and experiences during the pandemic. 	Y	All staff children	Ongoing	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> Pupils have access to pastoral support and activities, e.g. opportunities to renew and develop friendships. Pupil and parent surveys are sent out to assess how they feel about being on the school site and to enable staff to act on any concerns pupils and parents may have. Staff and volunteer surveys are sent out to assess how they feel about being on the school site and enable the SLT to act on any concerns staff and volunteers may have. The SLT discusses the implications on staff and pupil workload and puts a plan in place to minimise the risk of stress. The headteacher/DSL liaise with the LA to determine what additional support is available for pupils who are suffering with their mental health. The headteacher and the SENCO identify pupils with additional needs and put provision in place to ensure their needs are adequately and safely met, e.g. the relevant staff are available. Teachers and the SENCO work together to ensure pupils with SEND are prepared for changes to their routine. The headteacher/DSL ensure provision is in place to help protect wellbeing and mental health, and ensure all staff, volunteers and pupils have access to psychological support. The DSL ensures that adequate pastoral care is in place to support pupils and staff who require it. The school engages with local immunisation providers to ensure immunisations programmes can be provided on site in line with the relevant protective control measures. Safeguarding issues are managed in line with the <u>Child Protection and Safeguarding Policy</u>. Staff and pupil bereavement is managed 				
Safeguarding	H	<ul style="list-style-type: none"> The school's <u>Child Protection and Safeguarding Policy</u> is reviewed as necessary to reflect the current operations of the school (Sep 2021). 	Y	DSL	Sep 21	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> The DSL liaises with the necessary personnel and parents to manage and address any new and ongoing safeguarding concerns, e.g. ongoing bullying. The DSL ensures that adequate pastoral care is in place to support pupils and staff who require it. The DSL ensures the relevant staff have the appropriate training to support pupils and staff who require pastoral care. The DSL and their deputies are provided with time to help them support staff and pupils in relation to any new safeguarding and welfare concerns and the handling of referrals to children's social care and other agencies. If a parent elects to educate their child at home, the school considers whether this decision gives greater cause for concern compared to the pupil remaining in school. If there is cause for concern, the DSL considers making a referral to the LA. 				
Contingency planning	H	<ul style="list-style-type: none"> Remote education plans are in place for pupils who are unwell with Covid-19 The school has a <u>Coronavirus (COVID-19): Contingency Plan</u> – also known as an outbreak management plan – that can be implemented if restrictions need to be implemented due to coronavirus. 	Y	SBM	Sep 21 Ongoing	M
Communication	H	<ul style="list-style-type: none"> The <u>headteacher</u> contacts the LA and DfE's advice helpline for specific recommendations for their school The <u>headteacher</u> puts into place any actions or precautions advised by the DfE's helpline or local HPT if necessary. The <u>headteacher</u> liaises with the LA where necessary and includes any local guidance in the <u>Coronavirus (COVID-19): Staff Handbook</u>, where required. The school's website is kept up to date with any important information regarding the running of the school during step 4 of the coronavirus recovery roadmap, e.g. local arrangements. 	Y	HT	Nov 21 Jan 22 March 22	M

Area for concern	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	By whom?	Deadline	Risk rating following action H/M/L
		<ul style="list-style-type: none"> Parents are informed via <u>letter on our school app</u> about the relevant information regarding the running of the school during step 4, including any pick-up and drop-off arrangements and the removal of restrictions such as social distancing. An updated <u>letter</u> will be sent out during the Autumn term (September 2021, Newsletters, Jan 2022). Staff and volunteers are informed via <u>email</u> about the relevant information regarding the running of the school during step 4. Staff are informed of who they can turn to for support and there are several avenues they can follow, e.g. line manager, other senior staff or colleagues/wellbeing team. All staff, pupils, parents, visitors and volunteers are made aware of the symptoms of coronavirus, what to do if they display symptoms, and if others display symptoms. The <u>headteacher</u> liaises with the <u>governing body</u> about possible arrangements for running the school during step 4, where necessary. Families are informed via <u>letter/newsletter</u> about the relevant information regarding the running of the school during step 4, e.g. the removal of restrictions such as social distancing. The <u>SLT</u> is actively present around the school to provide additional support, advice and reassurance. The <u>SBM</u> communicates with suppliers and contractors regarding the running of the school during step 4 and reinstating or suspending the supply of any required goods or services. The <u>headteacher</u> informs staff, volunteers and the <u>governing board</u> about the arrangements for how meetings are carried out during step 4. A record is kept of all visitors and contractors that come to the school site. 				

Letters sent to families about Autumn Term 31st August

Email sent to staff of this draft risk assessment 31/8/21

Updated Risk Assessment in line with Government announcement 27th November 2021 new Omicron variant.

Staff advised to get booster in line with the Government request

Updated Risk Assessment in school with changes again on 14th December 2021

Letter sent to whole school community 4 1 22

Risk Assessment sent to staff 4 1 22

Risk Assessment sent to staff 24 1 22

Please note any visitors to school are advised to wear face masks in communal areas and to take a LFT test before they arrive at our setting.

Staff advised 7/3/22 That face coverings were now personal choice

Risk Assessment sent to staff 14/3/22 8am