



# St Anne's Catholic Primary School

*Living and working as Jesus taught us.*

St Anne's Catholic Primary School  
Marina Crescent  
Huyton  
L365XL

**26<sup>th</sup> September 2025**

Dear Parents and Carers,

## **Vacancy for Parent Governor at St Anne's Catholic Primary School**

We are writing to inform you that there is a vacancy for a Parent Governor on the Governing Body of St Anne's Catholic Primary School. This is an important role that offers the opportunity to contribute to the leadership and strategic direction of our school, ensuring that we continue to provide a nurturing and excellent education grounded in our Catholic ethos.

As a Voluntary Aided Catholic Primary School, our governing body plays a vital role in preserving and developing the distinctive Catholic character of the school, in line with our mission to nurture happy, respectful, and confident pupils who live and work as Jesus taught us.

### **What does a Parent Governor do?**

Parent Governors work alongside other governors to:

- Support the school's leadership in maintaining high standards of education and pupil welfare.
- Help ensure that the school's Catholic ethos is upheld in all aspects of school life.
- Contribute to strategic decision-making and hold school leaders to account.
- Bring the views and perspectives of parents to the governing body.

### **Who can stand for election?**

Any parent or carer of a pupil currently registered at St Anne's Catholic Primary School is eligible to stand for election, provided they are willing to support the Catholic ethos of the school. Governors are expected to attend regular meetings and participate in training to develop their skills.

### **How to stand for election**

If you are interested in standing for the role of Parent Governor, please complete the nomination form attached and return it to the school office by **Wednesday 8<sup>th</sup> October 2025**. You may also include a brief personal statement (up to 250 words) explaining why you would like to serve as a governor and what skills or experience you would bring to the role.



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If there is more than one nomination, an election will be held, and voting details will be sent to all parents.

Should you have any questions or wish to discuss the role further, please do not hesitate to contact me at [stanne@knowsley.gov.uk](mailto:stanne@knowsley.gov.uk) or 0151 477 8260.

We encourage all parents to consider this important opportunity to contribute to the future success of St Anne's Catholic Primary School.

Thank you for your continued support.

Yours sincerely,

*L Anderson*

Mr L Anderson  
Head Teacher  
St Anne's Catholic Primary School





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## **Election Process for Parent Governor Vacancy**

- Completed nomination forms must be returned to the school office by **8<sup>th</sup> October 2025**.
- If there is only one nomination, that candidate will be appointed unopposed.
- If there is more than one nomination, a secret ballot will be held. Voting papers will be sent to all parents/carers with instructions on how to vote.
- The candidate receiving the most votes will be appointed as Parent Governor.
- The term of office for Parent Governors is usually four years.
- All candidates will be informed of the result, and the new Parent Governor will be introduced to the school community.